



# Department of Human Resources & Civil Service

Job Announcement  
Please Post Conspicuously

Cheryl Dinolfo  
County Executive

Brayton McK. Connard, SPHR  
Director

**TITLE: DRIVER-MESSENGER FULL-TIME**

**SALARY:** \$23,609 - 29,942 annually

**LOCATION:** Monroe County Department of Public Safety

**JOB SUMMARY:**

This position is responsible for delivering materials, supplies and mail and transporting passengers to and from various offices and other locations. Duties include performing a variety of routine tasks related to the handling of messages, cargo and passengers. The employee reports directly to, and works under the general direction of, a department head or other higher level staff person. Supervision of others is not a responsibility of this class. Does related work as required.

**MINIMUM QUALIFICATIONS:**

**Possession of a valid New York State Class D driver's license.**

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

**RESIDENCY REQUIREMENT:**

Applicant must be a resident of Monroe County at the time of appointment.

**APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:**

MONROE COUNTY DEPARTMENT OF HUMAN RESOURCES  
39 WEST MAIN STREET - ROOM 210  
ROCHESTER, NEW YORK 14614

**Posting Date:** April 6, 2018

**Posting Deadline:** April 27, 2018